

What Would YOU Like To Learn?

Workshops will be conducted in the blended modality so participants must ensure that reliable connectivity is available.

Workshop participation will be authenticated in your personal 'TLC Passport' for Continuous Professional Development (CPD) recognition.

Full Certification requires completion of at least two face-to-face workshops per term. Workshop facilitators are qualified UTT personnel.

The Professional Development Unit (PDU) Help Desk is available for one-on-one sessions @ ext.: **21852**.
Email: prodev.tlc@utt.edu.tt

WORKSHOPS ON REQUEST!

Need To Register For A Workshop?

Contact The Learning Centre
prodev.tlc@utt.edu.tt | ext: 21852

The Learning Centre (TLC)
u.tt/tlc

TERM II [Jan - Apr 2017] continued

Taking your Course Online (Part 2)

Expanding on Part 1, we help you to do hands-on activities like blogging, discussing, reflecting, texting, etc.

This workshop is being conducted in collaboration with UTT, Centre for Education Programmes.

TLC Combo

This workshop provides you with a multiplicity of skills in test construction, rubrics, emotional intelligence, critical thinking and much more. This will allow you to hone a wide array of skills in keeping with your professional development and best instructional delivery.

This workshop is being conducted by The Learning Centre.

TERM III [May - Aug 2017]

Tips on Teaching Adults (Andragogy)

This workshop examines andragogy as a framework for adult learning and as a basis for effective practice (from an instructor-centered stance). A variety of teaching and learning theories are critically discussed in an attempt to have instructors select the most appropriate andragogical strategies suitable for adult learning (the audience at hand). Individualized and collaborative teaching and learning are examined. Reflective practice is built into the workshop.

This workshop is being conducted in collaboration with UTT, Centre for Education Programmes.

Up & Running with Turnitin

Turn-it-in is a text-matching software program you can use to develop your academic writing skills and avoid accidental plagiarism in your writing. Attend this open training session on how to use Turnitin while managing your student writing submissions and checking submissions for plagiarism.

This workshop is being conducted by The Learning Centre.

Basic Digital Imaging

Your learning support materials incorporate images such as graphs, charts, photos, diagrams. In the digital age there are a few key essential know-hows every educator should be aware of:

- Sourcing images by downloading off the net, scanning, or camera.
- Preparing the images by cropping, in the correct file format.
- Managing your images in a way that they are available to you anywhere, anytime.

In this workshop you will review your learning support materials in any format such as Word/ PowerPoint and select one with a number of images which you will collectively review.

This workshop is being conducted by The Learning Centre.



The Learning
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BLENDED WORKSHOP GUIDE FOR FACULTY & STAFF

Advancing Teaching & Learning



The Learning Centre (TLC) provides resources that will equip you to take advantage of current concepts, practices and tools to meet your teaching and learning objectives in effective, dynamic and student-centered ways.

ACADEMIC YEAR
2016-17

TERM I [Sept - Dec 2016]

Training on Recognizing Students in Distress

You will be able to recognize signs of distress in students, learn helpful ways of reaching out, as well as how to appropriately refer students to the Student Counseling Services Unit or other helpful resources.

This workshop is being conducted in collaboration with UTT, Student Support Services.

Learning how Changing Mindsets can Make you Excel

You will be involved in a series of introspective activities that seek to demonstrate how your mindsets could affect your performance in the classroom and your personal lives. Practical suggestions for changing mindsets are offered.

This workshop is being conducted by The Learning Centre.

Up & Running with Canvas–A Versatile Learning Management System (LMS)

You will explore elements of the Canvas Learning Management System (LMS) and learn how to maximize the use of its tools/ features and benefit from a step-by-step guide to solve any issue that may arise.

This workshop is being conducted by The Learning Centre.

Appreciative Inquiry: Learning how to Cherish What you Have

You will learn the importance of positive critique as a means of personal and organizational development and growth.

This workshop is being conducted by The Learning Centre.

Five Minutes of Fame (5MoF)

The Learning Centre invites you to present at UTT's 8th annual "Five Minutes of Fame" event. Ten presenters (from Programmes all across UTT) will each be given five minutes to highlight teaching innovations of all sorts, from multimedia to web-based projects, to course modules and newly adapted tools, to student portfolios or student collaborations with off-campus groups.

This workshop is being conducted by The Learning Centre.

An Introduction to Leadership in Teaching

This workshop is based on transformative learning methodologies developed over the past seven years by a team of academics and organizational change consultants. It will explore the importance of context – the way in which people and events occur or seem to us. During the workshop, a contextual framework for leadership will be drafted. You will become self-aware of your being and actions as an effective transformative leader, and gain a better understanding of your students.

This workshop is being conducted in collaboration with UTT, Centre for Information and Communication Technology.

How to use Presentation Tools to Enhance Your Teaching

Make your classroom more interactive with the use of digital media. Learn how to do a Screen Capture, produce small videos, and create captivating PowerPoint/Prezi presentations and much more.

This workshop is being conducted by The Learning Centre.

Prezi Training and Design

Would you like hands-on experience in creating a successful presentation using the online presentation tool Prezi? Look no further, as this workshop is intended to provide you with the fundamentals necessary to do so.

This workshop is being conducted by The Learning Centre.

TERM II [Jan - Apr 2017]

Globalisation and International Education

In this workshop, we address a comprehensive approach to education that intentionally prepares students to be active and engaged participants in an interconnected world.

This workshop is being conducted in collaboration with UTT, Centre for Education Programmes.

Improving your Mathematics Delivery

This workshop will expose you to the numerous strategies which will help to make your mathematics teaching more effective. Various misconceptions about mathematics will be discussed and you will be given the opportunity to talk about your own experiences and learn from each other.

This workshop is being conducted in collaboration with UTT, Centre for Education Programmes.

Taking your Course Online (Part I)

How do we improve student learning? How do we support our students and provide them access to quality education? Higher Education institutions throughout the world are using blended learning to enhance student learning, facilitate student access and meet instructional and institutional goals. Join us as we problem-solve, exchange ideas, and explore the effective strategies of blended learning.

This workshop is being conducted in collaboration with UTT, Centre for Education Programmes.

Note: The Professional Development Unit (PDU) Help Desk is available for one-on-one sessions @ **ext: 21852**

Name: _____ Unit: _____

Date request made: / / Ext: Email:

Desired pedagogical workshop/s (can be listed in guide or on topics necessary to your unit)

Desired technical workshop/s _____
(can be listed in guide or on software necessary to your unit)

Desired Date: ____/____/____ Time: ____:____

Questions? The Professional Development Unit can be reached @ ext: 21852 or prodev.tlc@utt.edu.tt