

TENDER NOTICE

The University of Trinidad and Tobago (UTT) is inviting submissions via its e-Tender website for the following tenders:

#	Tender Reference No.	Title	Line of Business	Pre-Bid Meetings / Site Visits	Closing Date / Time
1	2026-TN008-FAC-CHM	The Supply, Installation, Commissioning and Maintenance of a New Detection and Fire Alarm System for Phase 1 Building at the Chaguaramas (Maritime) Campus	46191505 – Fire Alarm Systems	22 nd April 2026, 10:30 a.m.	07 th May 2026, 12:00 p.m.
2	2026-TN009-FAC-CHM	Replacement of Defective Chilled Water Fan Coil Units for the Phase II Dormitory at the Chaguaramas Campus	72101511 – Air Conditioning Installation, Maintenance or Repair Service	22 nd April 2026, 9:30 a.m.	07 th May 2026, 01:00 p.m.
3	2026-TN010-ITS-ALL	The Provision of Identity and Access Management Solution for a Period of Three (3) Years	43233201 – Authentication Server Software	N/A	30 th April 2026, 12:00 p.m.

- Tenderers are invited to visit the **UTT's Website** at <https://utt.edu.tt/procurement-resources> and **E-Tender portal** at <https://utt.etenderworld.tt/> to access tender details and documents.
- Queries/issues with accessing the documents are to be sent via email to tenders@utt.edu.tt.

Chief Procurement Officer, UTT



THE UNIVERSITY OF TRINIDAD AND TOBAGO

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PRIVILEGED AND CONFIDENTIAL

TENDER BRIEF

INVITATION TO TENDER (ITT)

**THE PROVISION OF IDENTITY AND ACCESS MANAGEMENT SOLUTION FOR A
PERIOD OF THREE (3) YEARS**

REFERENCE NO.: 2026-TN010-ITS-ALL

16TH APRIL 2026

**THE UNIVERSITY OF TRINIDAD AND TOBAGO
TENDER BRIEF**

1. Title and Reference

Title: The Provision of Identity and Access Management Solution for a Period of Three (3) Years

Tender Reference Number: 2026-TN010-ITS-ALL

UNSPS Code: Line of Business UNSPS Code **43233201** – “**Authentication Server Software**”

2. Background and Context

The University of Trinidad and Tobago (UTT) currently utilizes the QuickLaunch Single Sign-On (SSO) platform to provide centralized authentication for staff and students across key systems. The solution was first deployed at UTT in 2014 through the Campus EAI Consortium, later transitioning to the QuickLaunch SSO platform. This platform integrates UTT’s Active Directory, Azure AD, and Microsoft 365 environments to facilitate password management, multi-factor authentication, and web-based access to essential university applications.

3. Scope of Requirement

UTT is seeking to engage the most suitable and qualified vendor to deliver a robust Identity and Access Management (IAM) / SSO solution that satisfies the university’s technical, operational and budgetary requirements that includes the following key services:

1. SSO Application Access Portal (accessible via the following URL:
<https://mycampus.utt.edu.tt>)
2. Multifactor Authentication
3. Self-Service Password Management
4. Administration, Reporting and Auditing Interface availability
5. Installation, configuration, support and training

4. Performance and Quality Requirements

- A. The solution must meet these minimum performance standards:
- Complete user authentication (SSO and MFA) within 5 seconds under normal operating conditions - this time does not include time taken for the user to input the second factor MFA code.
 - Support a minimum of twenty (25) concurrent authentication requests without degradation in performance.
 - Handle burst traffic conditions (e.g. login spikes at start of business hours) without failure or significant delay.
 - Provide a minimum uptime of 99.9%, excluding scheduled maintenance.
 - Support high availability (HA) services
 - Scale to accommodate growth in users, applications, and authentication volume

- B. The solution must meet these minimum quality standards:
- Maintain consistent authentication success rates under normal and peak conditions.
 - Maintain uncorrupted authentication transactions or logs.
 - Encrypt authentication data in transit (TLS 1.2 or higher)
 - Provide a user-friendly and intuitive authentication and enrolment process, minimising user friction.

5. Timeframes and Milestones

NO.	ITEM	PLANNED COMPLETION
1	Tender Published	08.04.2026
2	Submission Deadline	23.04.2026
3	Contract Letter of Award	15.05.2026
4	Commencement of Contract	01.06.2026
5	Completion/Delivery Date	30.06.2026

6. Contract Type

Fixed price contract.

7. Eligibility and Mandatory Requirements

a. Statutory Requirements

i. Trinidad & Tobago Companies ONLY:

- Valid Income/Corporation Tax Clearance Certificate (Regulations – Form C) or letter of exemption issued by the Board of Inland Revenue*
- Valid Value Added Tax Clearance Certificate*
- Valid National Insurance Scheme Certificate of Compliance*

ii. Foreign Companies ONLY:

- Certificate of Registration / Incorporation / Existence / Good Standing or equivalent

Kindly note that all statutory documents submitted must be **valid as at the closing date of this ITT. Evidence of applications for these documents will NOT be accepted.*

b. Organizational Requirements:

- i. Bank Reference Letter confirming financial standing
- ii. Customers and Client References

c. Financial Requirements:

- i. Completed Bid Sheet

d. Forms /Templates

- i. Form of Tender
- ii. Participant’s Declaration Form
- iii. Conflict of Interest Declaration

e. Technical/Other Documentation (Tender Specific)

As defined in the Scope of Services:

- i. SSO Application Access Portal
- ii. Multi Factor Support and Conditional Access
- iii. Password Management and Account Recovery
- iv. Identity Provider Integration (Cloud and On Premises Hosted)
- v. Administration Reporting and Auditing
- vi. Availability/ Disaster Recovery/ Service levels
- vii. Minimum Service Level Agreements (SLAs)
- viii. Solution documentation and Customer Referencing
- ix. Payment Terms/Schedule

Failure to comply with the above shall result in the Tender being rejected as non-responsive.

8. Evaluation Overview

The evaluation process will be assessed through the following:

- a. Statutory Assessment
- b. Mandatory Documentation Submission
- c. Quality/Technical Assessment
- d. Price/Financial Assessment
- e. Combined Score & Ranking

The successful bidder must be Office of Procurement Regulation (OPR) Line of Business (LOB) UNSPS Code: 43233201, "Authentication Server Software" prequalification status of approved for eligibility of award.

9. Detailed Tender Package

The detailed tender package is available on our E-Tender Platform at <https://utt.etenderworld.tt/>.

Please log in or create an account to access the documentation.

10. Contact

Queries or issues with accessing the tender package are to be sent via email to tenders@utt.edu.tt.

All other queries relating to the contents of the tender documents are to be submitted strictly in accordance with the instructions published therein.

Chief Procurement Officer

16th April 2026