

TENDER NOTICE

The University of Trinidad and Tobago (UTT) is inviting submissions via its e-Tender portal for the following tenders/proposals:

Tender Reference No.	Title	Line of Business	Mandatory Pre-Bid Meetings/ Site Visits	Closing Date/ Time
2026-TN021-ITS-ALL	Fortinet Annual Support Renewal, Equipment Trade-Up and Purchase 2026	81111805 – Proprietary or Licensed Systems Maintenance	N/A	20 th July 2026, 11:00 a.m.

Tenderers must be pre-qualified for the LOB on the OPR's Depository as stated above, on or before the closing date and time.

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Please see the below table in relation to mandatory scheduled site visits for the following:

Tender Reference No.	Title	Line of Business	Mandatory Pre-Bid Meetings/ Site Visits	Closing Date/ Time
2026-TN020-SSS-MUL	Provision of Cafeteria Services for Seven (7) UTT Campuses for a Three-Year Period	90101603 - Catering services	30 th June to 3 rd July 2026	6 th August 2026, 11:00 a.m.
2026-TN022-FAC-APA	Supply And Installation of Lighting System in Theatre I – Lighting Equipment, Cabling & Infrastructure at UTT Campus at NAPA	72151501 - Lighting Installation Services	25 th June 2026	27 th July 2026, 1:00 p.m.
2026-TN023-BAF-ECI	Supply and Delivery of Feed for the Farm at UTT ECIAF Campus for the Period of One (1) Year	10121507 - Compound Feed	N/A	7 th July 2026, 11:00 a.m.

- Tenderers are invited to visit UTT's website at <https://utt.edu.tt/procurement-resources> and E-Tender portal at <https://utt.etenderworld.tt/> to access tender details and documents.
- Queries/issues with accessing the documents are to be sent via email to tenders@utt.edu.tt.

Chief Procurement Officer Designate, UTT



THE UNIVERSITY OF TRINIDAD AND TOBAGO

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PRIVILEGED AND CONFIDENTIAL

TENDER BRIEF

INVITATION TO TENDER (ITT)

**FORTINET ANNUAL SUPPORT RENEWAL, EQUIPMENT TRADE-UP
AND PURCHASE 2026**

REFERENCE NO.: 2026-TN021-ITS-ALL

16TH JUNE 2026

THE UNIVERSITY OF TRINIDAD AND TOBAGO

1. Title and Reference

Title: Fortinet Annual Support Renewal, Equipment Trade-Up and Purchase 2026

Tender Reference Number: 2026-TN021-ITS-ALL

UNSPS Code: 81111805 – Proprietary or Licensed Systems Maintenance

2. Background and Context

This tender is a re-issue of tender reference no: 2026-TN003-ITS-ALL - Renewal of Fortinet Fortigate Support Contract and Equipment Trade-Up 2026, of January 27th 2026, which was not successful. The scope of the re-issued tender has been modified due to a Fortigate 600E device which connected the UTT APA campus to the university-wide network being damaged in the NAPA server room fire in April 2026, and must be replaced rather than have its support renewed. Fortigate also announced price increases forcing the university to consider trading-up to a different model device. Please note these significant changes in this ITT.

3. Scope of Requirements

The tender is for the 2026-2027 one-year renewal of Fortinet Premium Support with Fortinet Advanced Threat Protection (ATP) bundle is for eight(8) Fortigate 900Ds, three(3) Fortigate 600Es, one(1) Fortigate 200F, the FortiManager, FortiAnalyser and FortiAuthenticator virtual machines (VMs) which expired on April 1st, 2026, and includes trade-up of two(2) Fortigate 1200Ds at end-of-support-life (EOSL) to 701Gs, and the purchase of one(1) Fortigate 201G. Details are in the ITT.

4. Performance and Quality Requirements

Bidders must be current authorised dealers of Fortinet Fortigate hardware and related products and services, valid at the closing date of this tender.

5. Timeframes and Milestones

Support renewal delivery shall be completed within 10 business days, and equipment delivery shall be within 90 days following receipt of the purchase order contract from UTT.

6. Contract Type

Fixed-price; one (1)-year contract.

7. Mandatory Requirements

The following are the mandatory requirements:

- a. Prequalification in the OPR Depository for the Line of Business (LOB) will be a requirement for eligibility for consideration of this tender.
Evidence of pre-qualification approval status for the listed Line of Business (LOB). Only suppliers of pre-qualification approval status for the listed Line of Business (LOB) will be eligible for award of contracts.
Note: Registration with the OPR Procurement Depository will not be accepted as
a substitute for pre-qualification for the Line of Business (LOB) listed.

b. Statutory Requirements

- i. Local (Trinidad and Tobago) resellers ONLY:
 - Valid Income/Corporation Tax Clearance Certificate (Regulations – Form C) or letter of exemption issued by the Board of Inland Revenue*
 - Valid Value Added Tax Clearance Certificate*
 - Valid National Insurance Scheme Certificate of Compliance*
- ii. Foreign Companies ONLY
 - Certificate of Registration / Incorporation / Existence / Good Standing or equivalent

** Kindly note that all statutory documents submitted must be **valid as at the closing date of this ITT**. Evidence of applications for these documents will NOT be accepted.*

c. Organisational Requirements:

- i. Bank Reference Letter confirming financial standing
- ii. Audited Financial Statements for the last three (3) years or Management Accounts certified by a Chartered Accountant will be accepted where audited statements are not yet available for the most recent year
- iii. Current letter of dealer/reseller authorization from Fortinet
- iv. Confirmation that support contract delivery shall be within 10 business days, and equipment delivery within 90 days following receipt

d. Financial Requirements

- i. Completed Form of Tender
- ii. Completed Bid Sheet (**Appendix B**)
- iii. Payment Terms/Schedule

e. Forms /Templates

- i. Participant's Declaration Form
- ii. Conflict of Interest Declaration

8. Evaluation Overview

The evaluation process will be assessed through the following:

- a. Statutory Assessment
- b. Mandatory Documentation Submission
- c. Price/Financial Assessment
- d. Combined Score & Ranking

Pre-qualification with The Office of Procurement Regulation (OPR) for Line of Business UNSPS Code: 81111805 – Proprietary or Licensed Systems Maintenance. Evidence of pre-qualification approval status for the listed Line of Business (LOB). Only suppliers of pre-qualification approval status for the listed Line of Business (LOB) will be eligible for award of contracts.

Note: Registration with the OPR Procurement Depository will not be accepted as a substitute for pre-qualification for the Line of Business (LOB) listed.

Observance of a standstill period of ten (10) working days shall be in accordance with The Public Procurement and Disposal of Public Property Act 2015 and The Public Procurement and Disposal of Public Property (Simplified Procurement) Regulations, 2024.

9. Detailed Tender Package

The detailed tender package is available on our E-Tender Platform at <https://utt.etenderworld.tt/>.

Please log in or create an account to access the documentation.

10. Contact

Queries or issues with accessing the tender package are to be sent via email to tenders@utt.edu.tt.

All other queries relating to the contents of the tender documents are to be submitted strictly in accordance with the instructions published therein.

Chief Procurement Officer Designate
16th June 2026