



THE UNIVERSITY OF TRINIDAD AND TOBAGO

# PROFESSIONAL EDUCATION UNIT (PEU) PROFESSIONAL DEVELOPMENT SERIES MANAGING PEOPLE FOR PERFORMANCE



## OUTLINE:

This course takes a fresh approach to achieving performance beyond expectations. The traditional emphasis on annual performance 'appraisal' is departed and greater focus is placed on an ongoing organizational performance 'management' system. The course is supported by case studies and the practical application of tested tools and techniques. It will enable participants to develop a personal coaching effectiveness profile, and produce a personal action plan for enhanced performance management of employees (5 PDU's).

## CONTENT:

- The role of the manager.
- Managing performance.
- Effective performance appraisals.
- Managing the performance of the under achiever.
- Counseling styles and skills.

## DESIGNED FOR:

Managers who wish to motivate, develop, and maximize the performance of their teams and individuals.

## CERTIFICATION:

Participants will be awarded a Certificate of Achievement.



## DURATION:

APRIL 12 - 16, 2010

Monday - Friday (8:00 am - 4:00 pm)

## VENUE:

The University of Trinidad and Tobago  
Pasea Campus,  
Corner Churchill Roosevelt Highway &  
Pasea Main Road, Tunapuna.

## FEE:

TT\$3,800.00 inclusive of course material, lunch  
and refreshment.

## NOTE:

Early registration is advised. Total number is limited.  
The University reserves the right to schedule courses  
based on subscription.

## PLEASE CONTACT:

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